



Rock Falls Township High School District #301 Fall 2020 Reopening Plan Highlights

This is not a finalized document, and this plan may change depending on guidance from the Illinois State Board of Education (ISBE), Illinois Department of Public Health (IDPH), and the CDC. This plan on a page addresses the reopening priorities as established by the District Reopening Team.

Student and Staff Safety

- In accordance with ISBE and IDPH guidelines, all students and staff will be required to wear a school-appropriate face mask at all times.
 - Students and staff will be allowed to remove masks when eating.
 - RFHS will supply 3 reusable cloth masks for each student.
- Daily symptom screening for students, staff, and visitors.
 - No one is allowed to enter/remain in building(s) with a temperature greater than 100.4 degrees.
 - Students and visitors must have temperatures checked and self-certify to be clear of symptoms before entering the building and will be asked to use hand sanitizer provided at the check-in stations.
 - The building will open at 7:30 am for students to begin entering. Students will not be allowed to enter before this time, and the doors will remain locked.
- Teachers and students will be asked to wipe desks and frequently touched surfaces regularly.
- Teachers and students will be expected to use the provided hand sanitizer when entering or exiting a classroom.
- Class sizes will be reduced to allow for proper physical distancing.
- Hallways and other locations will be marked to control traffic flow and maintain social distancing.
- If students are required to bring additional equipment for participation in sports, they may store these bags in a designated location of the building for the school day. Coaches will notify students of this location. Students will not be able to store bags in teachers' classrooms.

Support for Students and Staff

- Counseling services are available for all students regardless of in-person attendance.
 - Appointments may be requested at the beginning of class periods using a pass request form. Students may email their counselor if they need assistance on a remote learning day.
- Students will receive instruction in all digital platforms and tools the first week of classes. Instructional videos will be made available for parents or for students to review on the library webpage. Students will need email technology concerns to the technology director.
- If internet support is needed, students may reach out to the technology director or principal for assistance.

Academics

- Students will be organized into A and B groups. These groups will alternate daily between in-person instruction and remote instruction.
 - Students A-L have been assigned to the A Group, and students M-Z have been assigned to the B Group.
 - Adjustments have been made to accommodate siblings and other schedule conflicts. If you have been moved from a group, you will be notified by RFHS of the change.
- All teachers will use Google Classroom to post classroom information.
- Locker rooms will be closed. If you are enrolled in PE, you will not be required to dress but will be expected to wear comfortable clothing/shoes that allow for walking daily.
- WACC students are required to attend classes 5 days a week. Students will be required to report to the RFHS cafeteria by 9:15 am to ride the bus to WACC. Students will not be allowed to drive themselves.
- Alternative School students will follow the A/B schedule they are assigned to.
- Grades will be calculated using a total points system. Unlike this past spring, students' grades can be negatively impacted by a lack of participation in remote learning.
- Attendance will be taken both on in-person and remote learning days.
- Online/remote learning options are available for families wishing to opt out of in-person learning. Procedures for this are included in the Return-to-School Plan on the RFHS website.
- Students will be assigned a computer device at the beginning of the school year, and they will be expected to carry this device with them daily.
- Students will not be assigned lockers. Students will need to carry a backpack with a padded computer pocket throughout the day while attending in-person instruction.

Cafeteria/Lunch

- The Cafeteria will be open for breakfast before school. Please maintain proper social distancing using the marked spaces.
- Lunch will be ordered for all students and staff using a google form. This form will need to be submitted no later than 8:37 am; otherwise, a lunch cannot be guaranteed.
- Students will eat in their 5th hour classrooms after 5th hour class. Staff will deliver lunches to students. If students choose to bring their own lunch, this lunch will need to remain in their backpack or clipped on the outside until the designated lunch time.
- There will be no open campus this school year, and students may not have lunch dropped off in the office.

Daily Schedules

- The daily schedule has been adjusted, and students will now be dismissed at 2:10 pm for the duration of our hybrid schedule.
- Teachers will have office hours each day from 2:10 pm - 2:55 pm where teachers can provide additional assistance to remote and in-person students.
- Since lockers will not be used, passing periods have been reduced to 3 minutes. Students will be allowed to use the restroom during class time.
- Students are expected to safely transport their computer device to and from school each day. It will be needed on in-person days as well as at home on remote days.
 - Teachers will provide a place for students to charge devices during lunch, but they must bring their own charger each day.

In-Person Days

- Doors open to students at 7:30 am. Students will have their temperature checked at the door. After entering, students will report directly to their first hour classroom.
- As soon as students arrive in their first hour classroom, they will be expected to start their computer and complete the lunch order form.
- Class Schedule
 - 1st hour: 7:50 - 8:37
 - 2nd hour: 8:40 - 9:28
 - 3rd hour: 9:31 - 10:18
 - 4th hour: 10:21 - 11:09
 - 5th hour: 11:12 - 11:59
 - Lunch: 11:59 - 12:29
 - 6th hour: 12:32 - 1:20
 - 7th hour: 1:32 - 2:10
 - Office hours: 2:10 - 2:55
- Times for WACC, CEO, and MIT have not changed.
- Students will be expected to exit the building immediately following the bell at the end of the school day. Students will not be allowed to remain in the building unless meeting with a teacher after 2:10 pm.

Remote Days

- Students will be expected to check in with each teacher's Google Classroom and complete the assigned work by midnight on the assigned due date.
- Students will be expected to check-in using a google form submitted to their 7th hour teacher by 2:30 pm, or they will be counted as absent for the day.
- If students would like lunch on a remote day, they will need to order this lunch using a google form by 8:37 am; otherwise, we cannot guarantee one will be available for pick up between the times of 11:15 am and 11:45 am. If a student is ordering lunch on a remote day, a breakfast item will be included.
- Students may contact their teachers directly between the hours of 2:10 pm and 2:55 pm via email, phone, Zoom, etc., for assistance if needed. Teachers will make every effort to respond immediately during this time.
- Students may contact their teachers outside of designated office hours; however, teachers may not be available for immediate response but will make every effort to respond within 24 hours on weekdays.

Please remember that all the teachers and staff at RFHS are dedicated to helping everyone stay healthy while providing the best possible learning environment.