

July 15, 2020

## REGULAR SESSION MINUTES

The Regular Session meeting of the Rock Falls Township High School Board of Education was called to order on Wednesday, July 15, 2020 at 6:30 p.m. in the Library at Rock Falls Township High School by President Gaulrapp. Members present: Carlson, Gaulrapp, Howard, Janssen, and Lillpop. Board Members Absent: Jacobs and Lewis.

The Pledge of Allegiance was recited.

Matt Lillpop was appointed Secretary Pro tem.

A motion was made by Carlson and seconded by Lillpop to enter into a Closed Session meeting to discuss: The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific School District Employees and or Public Office; Matters Related to Litigation at 6:35 p.m. All ayes: Carlson, Howard, Janssen, Lillpop, and Gaulrapp. Absent: Board Members Jacobs and Lewis. Also in attendance were: Superintendent Ron McCord and Superintendent Administrative Assistant Toni Cain.

**MOTION CARRIED**

A motion was made by Howard and seconded by Lillpop to adjourn the Closed Session meeting at 7:03 p.m. All ayes: Howard, Janssen, Lillpop, Carlson, and Gaulrapp.

**MOTION CARRIED**

Open Session Resumed at 7:05 p.m.

Four Members of the Re-Opening Team (Kristine Schauff, Cheryl Schreiner, Carolyn Sutton, and Mindy Teske) informed the Board Members of the procedures for the 2020-2021 school year due to the COVID-19 Pandemic.

A motion was made by Janssen and seconded by Carlson to approve the agenda. All ayes: Lillpop, Carlson, Howard, Janssen, and Gaulrapp.

**MOTION CARRIED**

A motion was made by Carlson and seconded by Lillpop to approve the June 17, 2020 Regular and Closed Session Minutes. Consent Agenda: Imprest Fund Report, Financial Reports, and Interfund Loan Report, the June Supplemental Bills: Education Fund \$160,810.03, O & M Fund \$10,678.05, Bond and Interest Fund \$0.00, Transportation Fund \$21,624.00, Municipal Retirement Fund \$0.00. June 15, 2020 Payroll \$125,107.23, June 26, 2020 Payroll \$127,116.44, Health/Life Safety Fund \$0.00, Debt Services Fund \$0.00, Tort Fund \$1,210.71 and Working Cash \$0.00, Capital Projects \$0.00, July Bills: Education Fund \$21,575.77, O & M Fund \$17,278.09, Bond and Interest \$0.00, Transportation Fund \$0.00, Working Cash Fund \$0.00, Debt Services Fund \$0.00, Health/Life Safety Fund \$0.00, Tort Fund \$51,798.82, and Capital Projects Fund \$2,473.00. Approval was also granted for the following items:

- Personnel – Jose Oquendo (Volunteer Track Coach)
- Suspension Summary – None
- Destruction of Closed Session Meeting Audio Recordings – December 19, 2018.
- Approval of School Board Policy Amendments – None
- Approval of PE Waivers- None

All ayes: Howard, Janssen, Lillpop, Carlson, and Gaulrapp.

**MOTION CARRIED**

Hearing of Representatives, Correspondence, and Audience Comments  
No comments.

Academic Spotlight  
Due to the Corona Virus there was no report.

Activity Spotlight  
Due to the Corona Virus there was no report.

Committee Reports  
None

The Superintendent's Report – Action Items  
Motion by Carlson and seconded by Janssen to approve Keeping Closed Session Minutes Closed. All ayes: Janssen, Lillpop, Carlson, Howard, and Gaulrapp. **MOTION CARRIED**

Motion by Lillpop and seconded by Carlson to approve the Certified Staff Handbook Revisions for 2020-2021. All ayes: Carlson, Howard, Janssen, Lillpop, and Gaulrapp. **MOTION CARRIED**

Motion by Carlson and seconded by Janssen to approve the 2020-2021 Consolidated District Plan. All ayes: Howard, Janssen, Lillpop, Carlson, and Gaulrapp. **MOTION CARRIED**

Motion by Janssen and seconded by Lillpop to approve Northwest Illinois Association Executive Board Candidates (sub-region III) as follows: a) Director of Special Education: Matt Zilm, Ogle County SPED and b) Member-At-Large: Corena Steinmeyer, Lee County SPED. All ayes: Lillpop, Carlson, Howard, Janssen, and Gaulrapp. **MOTION CARRIED**

Superintendent's Report - Approval of Items Resulting from Closed Session  
Motion by Janssen and seconded by Lillpop to approve \$1.00/hr Pay Increase for Danny Moore (Building and Grounds). Ayes: Carlson, Howard, Lillpop, and Gaulrapp. Nays: Janssen. **MOTION CARRIED**

Superintendent's Report - Approval of Items Resulting from Closed Session  
Motion by Howard and seconded by Lillpop to approve the Retirement of Nancy Nunemaker (Teachers' Aide) – Effective Immediately. All ayes: Janssen, Lillpop, Carlson, Howard, and Gaulrapp. **MOTION CARRIED**

Motion by Carlson and seconded by Howard to approve Amendment to Extension of Pupil Transportation Services Agreement (2020-2021). All ayes: Lillpop, Carlson, Howard, Janssen, and Gaulrapp. **MOTION CARRIED**

Motion by Lillpop and seconded by Carlson to approve Revised 2020-2021 School Calendar. All ayes: Carlson, Howard, Janssen, Lillpop, and Gaulrapp. **MOTION CARRIED**

Motion by Lillpop and seconded by Carlson to approve the Tentative 2020-2021 Return-To-School Plan in Response to COVID-19. All ayes: Howard, Janssen, Lillpop, Carlson, and Gaulrapp. **MOTION CARRIED**

Information Items

2019-2020 Annual School District Audit

The audit will be completed on August 10-11, 2020. Gorenz and Associates may do a remote audit.

Building and Grounds Update

The kitchen renovation project which was scheduled for the summer of 2021 will be moved to the summer of 2022. The number one priority at this time is the repair of the boiler. There may be a time crunch in getting the repair completed before the boilers can be turned on before fall.

2020-2021 Triple I Conference – Recommendation

Mr. McCord made the recommendation to not attend the 2020-2021 Triple I Conference due to COVID-19 and the unrest in downtown Chicago.

FOIA Requests

None

Calendar Items

Calendar Items were listed on the agenda.

Other

None

Motion by Carlson and seconded by Howard to adjourn the Regular Session meeting at 8:33 p.m. All ayes: Janssen, Lillpop, Carlson, Howard, and Gaulrapp.

**MOTION CARRIED**

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President

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Secretary Pro tem